Snead State Community College
Office of Security
2025 Annual Security Report and Fire Safety Report

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Snead State Community College Campus Locations and Non-Campus Sites:

Snead State Community College, Boaz, Alabama (Main Campus)
220 N Walnut
Boaz, AL 35957
256-593-5120

Aviation College at Snead State, Albertville, Alabama (Aviation Campus)
24 Aviation Way
Albertville, AL 35950
256-571-0623

Snead State Workforce and Career Institute Campus
12228 U.S. Hwy. 431 N
Guntersville, AL 35976
256-840-4202

Arab Instructional Site
261 S. Main Street
Arab, Alabama 35016
256-840-4116

Southern Museum of Flight Site
4343 73rd St. N.
Birmingham, AL 35206
205-833-8226

Snead State Community College Security Authority and Mission Statement

The SSCC Office of Security is an administrative, non-sworn office, and does not possess law enforcement arrest powers. However, Snead State has an established Snead State Community College Police Department, with offices on the main campus in Boaz, Alabama. The SSCC Police Department is currently led by a Chief and consists of an Assistant Chief and three additional officers all of whom are armed, sworn law enforcement officers with full arrest powers. **Snead State Police Department has primary law enforcement jurisdiction over each campus property, with additional local law enforcement entities joining jurisdiction as needed over public property areas of each campus.** The SSCC Police Department is housed at 202 North Lakefront Street on the main campus in Boaz, Alabama. Designated SSCC Police Department uniforms are easily recognizable from administrative attire. The SSCC Police Department has been functional since the Fall semester of 2023. The Office of Security at SSCC

works as an administrative office and in support of college operations as needed, primarily in cases of general campus security interests and administrative student discipline. The Office of Security is administrative only.

SSCC Police Department conducts rounds and secures buildings at the end of operating hours on the main campus. The Aviation College at Snead State campus relies on Snead State Police Department (256-840-4200/4205, 256-706-7871) and Albertville Police Department (256-878-1212) for calls of service and the SSCC Workforce and Career Institute relies on the Snead State Police Department and Guntersville Police Department (256-571-7571) for service calls as needed. Although additional local law enforcement agencies can and may assist as needed due to their closer proximity, Snead State Police Department has primary law enforcement jurisdiction on the main campus, the Aviation College at Snead State, and the SSCC Workforce and Career Institute. The Snead State Police Department is a part-time department but is available to respond to each campus location as needed and in support of program needs. Each year's Annual Security Report encompasses information and Clery crime statistics for each campus or site for the **previous three years**. A campus is included on the annual campus crime survey once a full year in the last reportable year (2025 survey will include information for years 2022, 2023, and 2024) is completed. The Annual Security Report and the Campus Crime and Security Survey report the previous three years of applicable statistics, and not the current year of publication.

The SSCC Office of Security (256-264-5060) c (256- 840-4167) o is physically located in Elder Hall (404 West Mann Avenue, Suite 102) on the SSCC main campus in Boaz, Alabama and exists to help support the various functions of Snead State Community College. To this end, the Office of Security seeks to be of general service to the College and community. The Snead State Police Department (256-840-4200/4205, 256-706-7871) and Office of Security (256-840-4167, 256-264-5060) desires to fulfill all administrative and support obligations in a professional and pleasant manner at all locations. The College feels strongly that public relations is a vital aspect of service. The SSCC Office of Security sometimes becomes engaged in administrative disciplinary issues and certainly confers and consults with students and employees in the resolution of security concerns and interests as needed, but refers all law enforcement functions to SSCC PD.

The Snead State Police Department will respond to all law enforcement related issues; working with additional law enforcement entities as needed and/or as circumstances dictate (public property areas/locations not quickly accessible). The SSCC Police Department will endeavor to meet all services and functions of the department with professionalism and integrity. Again, the SSCC Police Department number is 256-840-4200/4205. The Chief's cell number is 256-706-7871. The Snead State Community College Police Department is a "part-time" department at this time. **In any emergency, ALWAYS call 911 first.**

Snead State's Relationship with Federal, State, and Local Law Enforcement Agencies

The Snead State Police Department works routinely with federal, state, and local law enforcement as needed. The Snead State Police Department and Snead State Office of Security have a very good working relationship with FBI, OPM, and EMA personnel. However, Snead State Police Department handles all law enforcement related matters.

The Snead State Police Department and Office of Security will work routinely with all local, state, and federal entities and will seek to further bolster positive relations with all administrative and law enforcement personnel in meeting the needs of our students, employees, and the community.

Reporting Criminal Actions or Other Emergencies

We encourage all victims to promptly and accurately report all crimes, incidents, or emergencies to the Snead State Police Department 256-840-4200, 256-840-4205, 256-7806-7871. In any emergency scenario, always call 911 first.

Snead State Main Campus- Snead State Police Department
256-840-4200**,** 256-840-4205, (911)
Chief's Cell Phone 256-706-7871

Aviation College at Snead State Campus- Snead State Police Department
256-840-4200, 256-840-4205, (911)
Chief's Cell 256-706-7871
Albertville Police Dept. 256-878-1212

Snead State Workforce and Career Campus- Snead State Police Department
256-840-4200, 256-840-4205, (911)
Chief's Cell 256-706-7871
Guntersville Police 256-571-7571

Arab Instructional Site- Arab Police Department 256-586-8124 (911)
Snead State Police Department 256-840-4200, 256-840-4205
Chief's Cell 256-706-7871

Southern Museum of Flight Site- Birmingham Police Dept., N. Precinct 205-254-2860
Snead State Police Department
256-840-4200, 256-840-4205 (911)
Chief's Cell 256-706-7871

SSCC Office of Security- (non-sworn) 256-264-5060 © 256-840-4167 (o)

When reporting crimes, please always provide the following:

- Location
- Call Back Phone Number
- Type of Incident or Event
- Information Relating to Immediate Dangers
- Description of Offender (s)

Non-Law Enforcement Campus Security Authorities

Victims who do not want to report crimes to law enforcement or the Office of Security may contact the following Campus Security Authorities: (a more complete list of Campus Security Authorities is provided at the end of this document).

Snead State Community College (Main Campus)

Jason Cannon, VP Student Services	256-840-4150
Vickie Barnes, Director of Financial Svcs	256-840-4102
Amanda Gunnels, Human Resources	256-840-4113
Vann Scott, Chief Academic Officer	256-840-4188
Amanda Gentry, Director of Fin Aid	256-840-4210

Arab Instructional Site

Amanda Gunnels, Human Resources	256-840-4113
Michael Gibson, Associate Dean OL	256-840-4124

Aviation College at Snead State Campus

Nick Sauls, Director of Aviation	256-840-4159

Southern Museum of Flight Site
(operational Fall 2024)

Nick Sauls, Director of Aviation	205-840-4159

Snead State Workforce and Career Institute Campus
(operational Fall 2024)

Dr. Greg Randall, EPD Workforce Enh	256-840-4166

Please note that a Campus Security Authority (CSA) is not responsible for determining whether a crime took place. A “CSA” should not try to apprehend a perpetrator or conduct any component of an investigation. It is also not the responsibility of a CSA to influence a victim to contact law enforcement if the victim chooses not to do so.

Reporting Emergencies on Campus

It is the policy of Snead State Community College that any criminal act or threat of violence, injury, destruction of college or personal property, traffic accident, or any other situation that occurs on college property and that may constitute an emergency, danger to health, safety, or property of any person, or a threat to public order be reported immediately to Snead State Police Department (256-840-4200/256-840-4205) (911). An emergency is any event that is disruptive to the normal affairs of the college. Members of the campus community should be alert to situations and make immediate reports by

a) Stating your name, b) State type of emergency c) State location of emergency
d) Remain in the area until assistance arrives if able

Reporting of Emergencies- On Campus

A. **Medical Emergencies**: In case of major injury or serious illness:
*Call 911 first, and Call SSCC PD 256-840-4200, 256-706-7871, and Security 256-840-4167 (o), 256-264-5060 ©

B. **Fire/Explosion/Hazardous Material Spill**: In case of fire, explosion, or hazardous material spill: **A**. Activate fire alarm or otherwise notify occupants to vacate the building, **B**. Call 911 and **C**. Call SSCC PD 256-840-4200, 256-706-7871, and Campus Security 256-264-5060 © 256-840-4167 (o), **D**. Call Maintenance 256-840-4144.

C. **Criminal Acts**: In cases of criminal acts including but not limited to murder, rape, robbery, burglary, aggravated assault, or motor vehicle theft, contact **(911)** and **SSCC PD 256-840-4200, 256-706-7871.**

SSCC Main Campus: SSCC Police Dept. Chief (256-706-7871)
SSCC Police Dept. (256-840-4200/4205) (911)

Aviation College at Snead State: SSCC Police Dept. 256-840-4200, 256-840-4205
Albertville Police Dept. 256-878-1212 (911)
Arab Instructional Site: SSCC Police Dept. 256-840-4200, 256-840-4205
Arab Police Dept. 256-586-8124/ (911)
Southern Museum of Flight: SSCC Police Dept. 256-840-4200, 256-840-4205
Birmingham Police Dept. 205-254-2860 (911)
SSCC Workforce and Career Institute: SSCC Police Dept.256-840-4200/4205
Guntersville Police Dept. 256-571-7571 (911)

When in doubt, <u>ALWAYS call 911 First</u>.

Emergency Procedures

1. **Criminal Acts- The SSCC Police Department will have** primary jurisdiction for response, and investigation of all criminal actions on campus properties. To report a crime please call SSCC Police Department at 256-840-4200/4205, 256-706-7871. Call 911 in any emergency.

2. **Medical Emergencies**- Call 911 to summon emergency assistance, and also contact the SSCC Police Department and Office of Security.

3. **Fire**- Call 911 to report a fire. Also, contact SSCC Police Dept. and Office of Security. Fire extinguishers are located in common areas on all floors of campus buildings.

4. **Emergency Procedures- Building Evacuation**- In the event it becomes necessary to evacuate a building, all occupants are expected to vacate the facility as directed, and in accordance with the SSCC Emergency Response and Operations Plan (SSCC EROP) directives. All employees and adjuncts should be familiar with this plan in order to effectively direct students and visitors. **The plan is located on the "intranet" for employees under Emergency Response Plan. Employees are strongly encouraged to review the plan at least semi-annually.** During fire events**,** do not use elevators. In the event of a building evacuation, evacuation locations will be communicated at that time. Additional information may also be broadcast in a Snead State Alert. The SSCC EROP is a consistently evolving document. Evacuation points may be altered as circumstances warrant.

5. **Emergency Procedures- Tornado-** The Schoolcast Alert System (Snead State Alert) provides the option for all enrollees to receive weather alerts consistent with any warnings broadcast by the National Weather Service. In the event of a tornado threat affecting campus, an emergency notification will be sent. The campus community should take shelter in the lowest floor of their building in the safe area designated for their building in the **SSCC Emergency Response and Operations Plan**. Employees should consult the EROP if they have questions about their specific building or area. Building Managers are responsible for ensuring employees and adjuncts in their areas know this and other information located in the SSCC EROP. When the tornado threat is over, an all-clear will be given and normal activities may resume in the absence of disruptive impacts.

Reporting "Off-Campus" Crimes and Other Emergencies

Victims and witnesses to criminal activity occurring off campus should contact the appropriate agency for the jurisdiction, or by calling 911.

Emergency Operation Training and Drills

Snead State Community College has a documented process for significant emergencies or dangerous situations involving threats to the health and safety of students, employees, and visitors. The basic processes are detailed in the **SSCC Emergency Response and Operations Plan** located on the intranet. The EROP includes information about the college's operating status parameters, incident priorities, shelter, and evacuation guidelines, along with much additional information. All employees are strongly encouraged to regularly familiarize themselves with the EROP. Building Managers are responsible for ensuring persons working in their buildings know this basic information.

The College conducts emergency response exercises and training each year, which may also include tabletop exercises, field exercises, and tests of emergency notification systems. These efforts are designed to assess and evaluate emergency plans, and capabilities of the institution. These processes will also include the SSCC Police Department. Additional resources from a variety of local, state, and federal agencies will be requested as needed.

Snead State Response to Crime

Victims of crime are encouraged to always report offenses to the SSCC Police Department. Victims have the option of initiating a disciplinary process if the alleged offender is a student. Disciplinary actions can be initiated independently, in addition to, or in conjunction with any criminal code processes. Code of conduct violations may be submitted to the following:

Doug Pollard, SSCC Chief	All Campuses/Sites	256-706-7871
Jason Cannon, VP SS	All Campuses/Sites	256-840-4150
Nick Sauls, Aviation Dir.	Aviation Campus/SMF Site	256-840-4159
Michael Gibson, AD OL	Arab Site	256-840-4124
Dr. Greg Randall, EPD WE	WACI Campus	256-840-4166
P. Gore, Dir. Security	All Campuses/Sites	256-264-5060

Code of Conduct Process for Students

Upon receipt of a code of conduct complaint, the VP for Student Services may assign the case to an investigator to gather additional facts. If there is probable cause to determine that a violation of the SSCC Code of Conduct has occurred, the report will proceed to a hearing if the case cannot be settled through an informal resolution process. In situations where safety and security concerns are evident, sanctions may be immediately implemented, with the student having three days to request a hearing. After a decision is made concerning findings, the decision may be appealed to the President for review. The President's decision is final.

Complaint Process for Employees

In circumstances in which the alleged offender is a school employee, victims may file a complaint with Human Resources in place of or in addition to seeking formal charges. These complaints may be submitted to: Amanda Gunnels, Human Resources, (256) 840-4113.

The victim of a crime who does not want to pursue action within the college system or the criminal justice system may still consider making a report to a Campus Security Authority. A student or employee may notify any Campus Security Authority about a crime and they can file a report without revealing their identity. The College cannot guarantee confidentiality; but in all cases the utmost privacy and professionalism is extended. The purpose of a confidential report is to comply with the reporting individual's intent to keep the matter confidential as much as possible, while taking steps to ensure their safety as well as the safety of campus and others. Further options will be discussed with the reporting party. With such information, the College can keep an accurate record of the number of incidents involving student's, employees, and visitors; determine where there may be a pattern of criminal activity, and/or alert the campus to potential danger if deemed necessary. Reports filed in this manner are counted and disclosed in the annual crime statistics survey for the College.

Crisis and Other Urgent Communications

"Clery Act" timely warning notices are specifically related to compliance with the federally mandated act, which requires colleges and universities to notify students and employees whenever there is a threat that a serious crime has been reported, has occurred, and/or may be repeated and that could impact students and employees. The purpose of this is so that the campus community may take steps to protect themselves and others. The Clery Act defines specific crimes that require a timely warning notice be issued when crimes are reported to Security, a CSA, or the police, and the reported crime is believed to have occurred on campus, in or on non-campus buildings or property, or on public property areas within or immediately contiguous to the campus.

Timing, Content, and Decision Criteria for Issuing an Alert:

A timely warning should be issued as soon as pertinent information is available, because the intent of the Clery warning is to alert campus to certain specifically defined criminal events and potential continuing threats if they are believed to exist. Clery Act regulations do not specify what exactly should be included in a timely warning. However, the warning should include information that would promote actions to encourage safety and security awareness. The issuance of an alert should be decided on a case-by-case basis in light of all known facts and circumstances surrounding a crime. These include the nature of the crime, any continuing danger, and any potential risk of compromising law

enforcement efforts to manage, protect, respond, or apprehend an offender. Generally, the alert should specify the type of crime reported, time and location where the crime occurred, and specific advice regarding steps to avoid becoming a victim of a similar crime. The decision to issue an alert is normally made by SSCC PD and/or the Director of Security, and may involve consultation with the President. However, the SSCC Police Department and Office of Security have the ability to communicate such information (as do additional SSCC entities trained as administrators in the alert system use).

An alert may be disseminated campus-wide using a variety of methods that could include Snead State alert (schoolcast), official SSCC e-mail, web page, and/or social media via SSCC Facebook and Twitter pages. Sometimes an alert may be isolated to certain areas or groups of people based on the nature of the crime or circumstances. This could also be the case when conducting a drill or exercise not involving the entire campus.

Emergency Notifications

If a potentially life-threatening emergency exists that necessitates an urgent notification to the campus community, such as a tornado threat or active shooter, the emergency alert system will be utilized if at all possible. This message will be sent via cell phone texts, e-mail, and land-line phone if you have registered all of these contacts in the schoolcast system. It is up to each student and employee to register in order to receive any such alert. www.myschoolcast.com When registering, please be sure to include your cell phone, as this is the best way to ensure you receive any such alert quickly. ***All instructors should ensure at least one or two students in a class are in the Snead State alert system and have access to a phone while in class.*** (www.myschoolcast.com) The phones may be on vibrate. It is possible for employees to receive messages that students would not see and vice versa, dependent on specific circumstances. However, in a major emergency/threat, all groups would receive an alert. **If an emergency alert is sent during classes and no one has access to a cell phone, you will not receive essential information.** If you have any issues registering as a student or employee in the schoolcast alert system, please contact the IT Department or the Office of Security.

Security of Personal Property

The College is not responsible for personal property, nor can the College assume responsibility for the protection of vehicles and their contents. SSCC PD and Office of Security recommends students and employees make the effort to limit others access to personal property (and school issued property) by concealing books and computers when prudent, and securing supplies and other valuables appropriately. Items such as cell phones, purses, wallets, shopping bags, book bags, cash, check books, and related items should not be left unattended or unattended in an accessible vehicle in plain view. **Keys should never be left in vehicles, as this can promote a convenient "crime of opportunity" for theft of a motor vehicle.**

Security of and Access to Campus Facilities

Snead State Community College is committed to providing a safe and secure environment for all members of the campus community. Campus facilities with scheduled classes/events are currently unlocked each morning and secured in the evenings after classes/events have been completed. Normal accessible hours during the semester are:

SSCC Main Campus: 7:00 a.m.- 10:00 p.m. Monday- Thursday (depending on bldg. and class schedules for specific buildings) Weekends: as needed for testing or events.

Arab Site: (varies by semester/ limited)

SSCC Aviation Campus: 8 am- 5 pm Mon thru Thursday, Evening classes and Friday hours varies by semester.

Southern Museum of Flight Site: 1:00 p.m.-3:00 p.m., Monday-Friday.

SSCC Workforce and Career Institute: 8 am- 5 pm, Evening classes and Friday hours vary by semester.

Normal hours of campus and facility access can and will fluctuate due to classes and events as necessary during the semester. Buildings which have completed their daily activities and classes should normally be secured shortly afterwards.

As a general rule, no one should be in college buildings after normal operational hours. Faculty and staff who may have access to campus facilities after hours by authorized, issued key should normally have permission from an administrator to be on campus occupying an office or building after hours. Once buildings are secured in the evening, employees should not return to campus and access a building without making proper notification. This is to ensure campus buildings/properties remain secured consistently.

Safety and Security Programs

Safety and security topics of interest and programs are provided when requested, and at other times during Orientations/Parson Days, Athletics and Housing Orientations and training, RA training, and Convocation. Related subject matter is also available online via the SSCC intranet, and NEOED training system, including a variety of applicable topics such as new employee training subject matter, Clery training, employee training, and CSA training. The SSCC Police Department will also take an active role in training and supporting employees and students.

Campus Crime Statistics Disclosure

Snead State Community College is required under section 668.46 (b) of the Campus Security Act to publish and distribute an Annual Security Report. Each annual report published applies to the previous three years, not the current year of publication. The Campus Crime and Security Survey is also required and may be located at http://ope.ed.gov/security. The offenses for which the Campus Security Act requires statistical reporting are defined in accordance with the FBI Uniform Crime Reporting System, as modified by the Hate Crimes Statistics Act. Victims of crimes may report confidentially for inclusion in the annual disclosure of crime statistics.

Monitoring Campus, Non-Campus, and Public Property

The Snead State Police Department and Office of Security maintain a log of all reports of crimes that occur on Snead State Community College campuses and property. Each year prior to the crime survey and Annual Security report being completed; e-mails, telephone contacts, and statistical request letters are completed by the Office of Security to various law enforcement jurisdictions in order to determine if any Clery Act reportable crimes associated with any SSCC campus or site took place. The Office of Security includes any such applicable reported crimes by these jurisdictions in its report and crime log.

Daily Crime Log

SSCC Office of Security maintains a daily crime and activity log that records the date an incident was reported, type of incident, general location of the incident, and disposition of the complaint (if known). Criminal incidents are normally posted the same day, but can be posted within two days of the reported incident. These records are available for public inspection at any SSCC campus location during business hours. The Crime and Activity Log is also located online on the SSCC website at: https://snead.edu/wp-content/uploads/2020/07/Crime-and-Activity-Log-for-Display-52720.pdf.

Definitions of crimes which are reportable as required by the Clery Act are:

Domestic Violence: Defined under federal law as any felony or misdemeanor crime of violence committed by:

- Current or former spouse or intimate partner of the victim or
- Person with whom the victim shares a child or
- A person who has or is cohabitating with the victim as a spouse or intimate partner, or
- A person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or
- By ANY person against an adult or youth victim who is protected by domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the complainant's statement, length of relationship, type of relationship, and the frequency of interaction between the persons involved. For the purpose of this definition, dating violence includes but is not limited to; sexual or physical abuse, or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence. For the purpose of complying with the requirements of this section, any incident meeting this definition is considered a reportable crime under Clery Act guidelines.

Sexual Assault: Any form of actual or attempted sexual activity perpetrated upon a person without that person's consent; including sexual behavior coerced through physical or verbal threats, force, or other manipulation. This includes any sexual behavior when one person cannot give consent due to incapacitation.

Rape: Penetration, no matter how slight, of the vagina or anus with any body part or object; or, oral penetration by a sex organ of another person without the consent of the victim. This definition includes any gender of victim or perpetrator.

Fondling: The touching of private body parts of another person for the purpose of sexual gratification without the consent of the victim, including instances where the victim is incapable of giving consent due to age of the victim, or due to temporary or permanent mental or physical incapacity.

Incest: Sexual intercourse between persons who are related to each other within such degree that marriage would be prohibited by law.

***(Consent Information):** Knowing, voluntary, and clear permission by word or action, to engage in mutually agreed upon sexual activity. Each party has the responsibility to make certain that the other has consented before engaging in the activity. The request of consent must be specific to each act and should be obtained with each new level of physical and/or sexual contact or conduct in any given interaction regardless of who initiates the action. For consent to be valid, there must be (at the time of the act) actual words or conduct indicating freely given agreement to have sexual intercourse or sexual contact. A person is incapable of consent if they are unable to understand what is taking place or is in any way disoriented, helpless, asleep, or unconscious (including unconsciousness due to alcohol or other drug effects). A person who engages in sexual activity when they know or should know that the other person is incapacitated is engaging in non-consensual conduct. Consent is the act of willingly and verbally agreeing to engage in specific sexual contact or conduct. Obtaining consent is an ongoing process in any sexual interaction.

Stalking: Stalking is defined as intentionally and repeatedly harassing or following a person and intentionally or unintentionally placing a person in fear of physical harm to one's person or property, or physical harm to another's person or property. A person

engages in stalking if, without lawful authority and under circumstances not amounting to a felony attempt of another crime, he or she:

- Intentionally and repeatedly harasses or follows another person, and,
- The person being harassed or followed is placed in fear that the stalker intends to injure the person, another person, or property of the person or another person. The feeling and perception of fear must be one that a reasonable person in the same situation would experience under the same circumstances; and,
- The stalker either intends to frighten, intimidate, or harass the person; or knows or reasonably should know that the person is afraid, intimidated, or harassed even if the stalker did not intend to place the person in fear, intimidate, or harass them.
- If he/she attempts to contact or follow the person after being given notice that the person does not want to be contacted or followed. That constitutes "prima facia" evidence that the stalker intends to intimidate or harass the person. "Contact" includes, in addition to any other form of contact or communication, the sending of electronic communications to the person.

Confidentiality

SSCC encourages anyone who is the victim or witness to any crime to promptly report the incident by calling 911. Please also report the information to the SSCC Police Department 256-840-4200,4205, 256-706-7871. Anonymous reports to Campus Security Authorities may be filed for statistical reporting purposes. A student's privacy and safety concerns are weighed against the need to respond to certain incidents and crimes. To the greatest extent possible, reports will remain private, other than required non-identifying documentation (crime log). In compelling scenarios, SSCC reserves the right to take reasonable action in response to a crime report, and information may be shared with appropriate departments and agencies when it pertains to investigative needs and safety concerns of the campus community. All reports submitted on a confidential or anonymous basis are evaluated for the purposes of potentially issuing a campus-wide "timely warning" as well as inclusion in the annual crime statistics.

Arrest Statistics Relating to Alcohol, Drugs, and Weapons

In compliance with the Campus Security Act, institutions must also report the numbers of arrests for liquor law violations, drug abuse violations, and weapons possession. Definitions of crimes for which arrests must be reported are:

- **Liquor Law Violations**: Violations of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages (with the exception of "driving under the influence" or "drunkenness").
- **Drug Abuse Violations**: Violations of laws prohibiting the production, distribution, and/or use of certain controlled substances; and the equipment or devices utilized in their preparation or use.
- **Weapons Possession**: Violations of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment; or use of

firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

Stop Campus Hazing Act (SCHA)

The Stop Campus Hazing Act was signed into law in December of 2024. The act is an amendment to the Jeanne Clery Campus Safety Act and is designed to strengthen anti-hazing efforts on college campuses. It is a federal mandate which now includes "hazing" as a "Clery- reportable" incident. The term "hazing" means any intentional, knowing, or reckless act committed by a person (whether individually or in concert with other persons) against another person or persons regardless of the willingness of such other person or persons to participate, that:

1. Is committed in the course of an initiation into, an affiliation with, or the maintenance of membership in, a student organization; and 2. Causes or creates a risk, above the reasonable risk encountered in the course of participation in the institution of higher education or the organization (such as the physical preparation necessary for participation in an athletic team) of physical or psychological injury, including:

A. Whipping, beating, striking, electronic shocking, placing of harmful substance on someone's body, or similar activity.
B. Causing, coercing, or otherwise inducing sleep deprivation, exposure to the elements, confinement in a small space, extreme calisthenics, or other similar activity.
C. Causing, coercing, or otherwise inducing another person to consume food, liquid, alcohol, drugs, or other substances.
D. Causing, coercing, or otherwise inducing another person to perform sexual acts.
E. Any activity that places another person in reasonable fear of bodily harm through the use of threatening words or conduct.
F. Any activity against another person that includes a criminal violation of local, state, tribal, or federal law.

The act applies to all student groups, clubs, organized college activities, and athletics, whether taking place on-campus or off -campus.

Hazing is also proscribed under Alabama Code 16-1-23. Alabama law defines hazing as any willful action taken or situation created, whether on or off any school, college, university, or other educational premises, which recklessly or intentionally endangers the mental or physical health of any student. Alabama law defines additional caveats to this definition, documented as a Class C Misdemeanor. Snead State Community College adheres to the federal definition of hazing, and hazing will now be included as a Clery-reportable crime as has been mandated.

Beginning in 2025, institutions will begin collecting hazing statistics to include in future annual security reports. Hazing policies and training are being put into place now. By December 2025, The Campus Hazing Transparency Report, which includes any violations that institutions began documenting will be publicly available. The report will be updated twice per year. Hazing statistics will be included for the first time in the 2026 Annual Security Report (which documents offenses for 2025). Hazing reports will become subject to college disciplinary processes and action, following the same procedures as other disciplinary items addressed in student conduct. Penalties imposed may range from suspension from a group or activity, terminating a club/group or activity, and/or expulsion.

Crime Statistics for Reporting Periods

SSCC Boaz Campus

	On Campus			Student Housing			Non Campus			Public Property		
Clery Crime	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	1	0	0	0	0	0	0	0	0	1	0	**0**
Arson	0	0	0	0	0	0	0	0	0	0	0	0

VAWA Offenses	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0

SSCC Boaz Campus/Arrests

	On Campus			Student Housing			Non-Campus			Public Property		
Arrest	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Liquor/Alcohol Law Violation	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violation	0	0	0	0	0	0	0	0	0	0	0	0
Weapons: Carry, Possession, etc.	0	0	0	0	0	0	0	0	0	0	0	0

SSCC Boaz Campus Disciplinary Referrals

	On Campus			Student Housing			Non-Campus			Public Property		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Liq Law/Alcohol Violation	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violation	0	0	0	1	0	0	0	0	0	0	0	0
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0

- **There were 0 Unfounded Crimes for the categories above**

Aviation College at SSCC Campus

	On Campus			Non -Campus			Public Property			Unfounded		
Clery Crime	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Agg Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0

Aviation College, cont.

VAWA Offenses:	Campus			Non-Campus			Public Prop			Unfounded		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0

Arrest	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Liq Law/Alcohol Violation	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violation	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0

	On Campus			Non Campus			Public Prop			Unfounded		
Disc Referrals	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Liquor Law/Alc Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug AbuseViolation	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0

- **There is no Student Housing located at the Aviation College**

Snead State Workforce and Career Institute Campus
(Operational Fall 2024)

On Campus	Non-Campus	Public Property	Unfounded

Clery Crime: September-December, 2024

	2024	2024	2024	2024
Murder/Non-Negligent Manslaughter	**0**	**0**	**0**	**0**
Negligent Manslaughter	**0**	**0**	**0**	**0**
Rape	**0**	**0**	**0**	**0**
Fondling	**0**	**0**	**0**	**0**
Incest	**0**	**0**	**0**	**0**
Statutory Rape	**0**	**0**	**0**	**0**
Robbery	**0**	**0**	**0**	**0**
Agg Assault	**0**	**0**	**0**	**0**
Burglary	**0**	**0**	**0**	**0**
Motor Vehicle Theft	**0**	**0**	**0**	**0**
Arson	**0**	**0**	**0**	**0**

<u>VAWA Offenses</u>: September-December, 2024

	Campus	**Non-Campus**	**Public Prop**	**Unfounded**
VAWA	2024	2024	2024	2024
Domestic Violence	0	0	0	0
Dating Violence	0	0	0	0
Stalking	0	0	0	0

Arrest	2024	2024	2024	2024
Liq Law/Alcohol Violation	0	0	0	0
Drug Abuse Violation	0	0	0	0
WeaponViolation	0	0	0	0

Campus Disciplinary Referrals- WACI (September-December, 2024)

	On Campus	Non-Campus	Public Prop	Unfounded
	2024	2024	2024	2024
Liquor Law/Alc Violation	0	0	0	0
Drug Abuse Violation	0	0	0	0
Weapons Violation	0	0	0	0

***There is no Student Housing located at the Workforce and Career Institute.**

Arab Instructional Site

	On Campus			Non-Campus			Public Prop			Unfounded		
Clery Crime	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Agg Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0

VAWA Offenses	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0

Arab Instructional Site, cont

	On Campus			Non Campus			Public Prop			Unfounded		
Arrest	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Liquor Law/Alcohol Violation	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violation	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Violation	0	0	0	0	0	0	0	0	0	0	0	0

Campus Disciplinary Referrals

	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Liquor Law/Alc Violation	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violation	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Violation	0	0	0	0	0	0	0	0	0	0	0	0

* There is no Student Housing located at the Arab Inst. Site.

Southern Museum of Flight Site
(Operational first full year 2024)

	On Campus	Non-Campus	Public Prop	Unfounded
Clery Crime	2024	2024	2024	2024
Murder/Non-Negligent Manslaughter	0	0	0	0
Negligent Manslaughter	0	0	0	0
Rape	0	0	0	0
Fondling	0	0	0	0
Incest	0	0	0	0
Statutory Rape	0	0	0	0
Robbery	0	0	0	0
Agg Assault	0	0	0	0
Burglary	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Arson	0	0	0	0

Southern Museum of Flight Site, Cont.

VAWA Offenses	2024	2024	2024	2024
Domestic Vio	0	0	0	0
Dating Violence	0	0	0	0
Stalking	0	0	0	0

Arrests	2024	2024	2024	2024
Liquor Law/Alc Violation	0	0	0	0
Drug Abuse Vio	0	0	0	0
Weapons Vio	0	0	0	0

Campus Disciplinary Referrals	2024	2024	2024	2024
Liquor Law/Alc Violation	0	0	0	0
Drug Abuse Violation	0	0	0	0
Weapons Violation	0	0	0	0

Hate Crimes
Includes all the crimes listed under reportable crimes that manifest evidence that the victim was chosen based upon one of the categories of bias, plus the following crimes (if such evidence is indicated):

Larceny/Theft- Includes pocket picking, purse snatching, shoplifting, theft from building, theft from vehicle, theft of motor vehicle parts or accessories, and all other larceny.

Simple Assault- An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious, severe, or aggravated bodily injury involving broken bones, loss of teeth, internal injury, laceration, or loss of consciousness.

Intimidation- To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to actual physical attack.

Destruction/Damage/Vandalism to Property (except Arson)- To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of the property.

The categories of "bias" included in Hate Crime reporting include: race, gender, gender identity, religion, sexual orientation, ethnic/national origin, and disability.

Hate Crimes

Location	Year	Offenses	Number of Offenses	Bias
SSCC Main Campus	2022,2023,2024	0	0	N/A
Aviation Campus	2022,2023,2024	0	0	N/A
WACI Campus	Sept-Dec 2024	0	0	N/A
Arab Site	2022,2023,2024	0	0	N/A
SMOF Site	2024	0	0	N/A

Notification to Victims of Crime of Violence

Snead State Community College will, upon written request, disclose to the alleged victim of a crime of violence or non-forcible sex offense, the report of results of any administrative disciplinary procedure conducted by the college against a student who is the alleged perpetrator of such a crime or offense. If the alleged victim is deceased as the result of the crime or offense, the next of kin of such victim shall be treated as the alleged victim for the purpose of this paragraph. According to Section 16 of title 18 of the United States Code, the term "crime of violence" means:

A. An offense that has as an element of the use, attempted use, or threatened use of physical force against the person or property of another, or

B. Any other offense that is a felony and that, by its nature, involves a substantial risk that physical force against the person or property of another may be used in the course of committing the offense.

C. The "results" of an administrative disciplinary proceeding means only the institutions final determination with respect to the commission of the alleged offense and any sanctions imposed against the accused.

Sex Offender Registry

The Federal Campus Sex Crimes Prevention Act, enacted on October 28, 2000, and the Adam Walsh Child Protection and Safety Act of 2006 requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by the state concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a state to provide notice, as required under law, to each institution of higher education in that state at which the person is employed, carries on a vocation, or is a student. Information about sex offenders in Alabama can be found at at https://www.alea.gov/node/270

Sexual Offenses

Snead State Community College places a high priority on the safety of all students, employees, and visitors. Any type of sexual misconduct is strictly forbidden at all Snead State campus locations, sites, or properties. Both college administrative disciplinary procedures and also formal criminal charges may be applied.

1. **Educational Programs**- Information aimed at raising awareness and helping to keep the campus community free of such offenses are administered through student and employee orientation materials, and also online (for employees/intranet/NEOED). Such topics are addressed through athletics, security, student services, activities, and human resources. "Parson Days" and Convocation events are also utilized as an ongoing opportunity to further orient incoming students as well as employees to these topics.

2. **Sanctions**- Upon determination that a student or employee has committed rape, acquaintance rape, or other sexual offense; sanctions such as criminal charges, administrative charges, probation, suspension, expulsion, termination, and ban from college property are all available repercussions.

Sexual Assault Elimination Act

Enacted in March of 2013, the Campus Save Act is the most recent and far-reaching in a long line of laws and policies that protect students from sexual violence and harassment. The act requires students and college employees to be trained in appropriate response to sexual violence and harassment.

SSCC Policy

Snead State places a high priority on the safety of all students, employees, and visitors. Any type of harassment, abuse, physical violence, or intimidation is forbidden. Both administrative and formal criminal charges may be invoked by such offenses.

Student Bill of Rights

1. Complainants have the right to assistance by all faculty and staff in reporting allegations of harassment, abuse, physical violence, sexual violence, or intimidation.

2. Complainants have the right in choosing the manner in which the complaint is filed, and options include: reporting to law enforcement, requesting an administrative inquiry, choosing not to report, reporting anonymously, or choosing to report to law enforcement and also reporting to the school.

3. Complainants have the right to confidentiality when reporting allegations of harassment, abuse, physical violence, sexual abuse, or intimidation.

4. Complainants have the right to a thorough and professional investigation that protects the rights of both the accuser and the accused.

5. Complainants have the right to know that criminal sanctions include probation, fines, imprisonment, or counseling.

6. Complainants have the right to know that school disciplinary sanctions include probation, suspension, expulsion, counseling, termination of employment, and ban from college property.

7. Complainants have the right to assistance in obtaining orders of protection, no contact orders, and restraining orders concerning offenses that occur on campus when requested.

8. Complainants have the right to know that there will not be a monetary charge for filing school disciplinary complaints.

9. Complainants have the right to a prompt, fair, and impartial investigation, conducted by properly trained individuals who receive annual training.

10. Both the accuser and accused have the right to simultaneous written notification of the outcome at each stage in the process.

11. Both the accuser and accused have the right to appeal code of conduct decisions.

12. Complainants have the right to assistance with reasonable accommodations regarding academic and work scheduling when requested and available; whether or not the offense was reported to law enforcement. The location of the offense does not affect this right.

13. Snead State Community College will not allow any form of retaliation against a complainant for making an allegation of harassment, abuse, physical violence, or intimidation.

14. **Instructions for Sexual Assault Victims**

In the event you or another person is the victim of sexual assault, it is important to remember details as best you can and notify the proper authority. The single most important thing a victim of sexual assault can do is to tell someone; the police, friend, medical professional, security, etc. Sexual assault, whether by a stranger or someone you know, is a violation of your body, your trust, and your right to choose. The following are recommended procedures to follow in cases of sexual assault:

1. Do not shower, wash, or change your clothes
2. Do not brush your teeth
3. Preserve any evidence such as clothing, used condoms, towels, tissue, or other items which may be useful for investigation purposes.
4. If the incident occurs on campus, you are encouraged strongly to contact the SSCC Police Department 256-840-4200/4205, 256-706-7871 (911), as well as the Office of Security at 256-264-5060. If the incident occurs off campus, you are also strongly encouraged to call 911 and report the incident.
5. Seek medical attention immediately. Local emergency services can be obtained by calling 911.
6. Seek counseling to assist with mental and emotional trauma. Information related to counseling services is available through various agencies and can be obtained through both Student Services and the Office of Security.

Resources for Sexual Assault Victims in Marshall County:

Family Services of North Alabama
203 South Emmett Street
Albertville, Alabama 35950

Office hours are 9:00am - 5:00pm, Monday-Friday. To meet with a case manager, you must call and make an appointment.
Crisis Line: (855) 878-9159
Appointments: (256) 878-9159
Email: info@familyservicesna.org

How to be an Active Bystander
Bystanders play a critical role in the prevention of sexual and relationship violence. A bystander is defined as an "individual who observes or witnesses" conditions that perpetuate violence. They are not directly involved in most cases, but do have the choice to intervene on some level, speak up, or create some other action to prevent the behavior from escalating. Snead State Community College seeks to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence. You may not always know what to do in the event you witness behavior which could potentially lead to further harm. The following link provides useful information to help bystanders make informed decisions: https://www.nsvrc.org/bystander-intervention-online-learning-opportunities

- If you or someone else is in immediate danger, call 911. This could be when a person is yelling or being physically abusive towards another person and it is not safe for you to intervene.
- Watch out for your friends and fellow students and employees. If you see someone who looks like they could be in trouble or need help, ask if they are ok.

- Confront or interrupt events in any way you can if you observe someone who attempts to seclude, hit on, tries to make out with, or attempts sexual interaction with a person who is incapacitated.
- Speak up when someone discusses plans to take advantage of another person.
- Believe someone who discloses a sexual assault, abusive behavior, or experiences stalking.

Risk Reduction

With no intent to "victim blame," recognize that only abusers are responsible for abuse. The following are some strategies to reduce one's risk of sexual assault and harassment via the Rape, Abuse, and Incest National Network. www.rainn.org

Protection from Abuse Orders

Snead State Community College recognizes protection from abuse orders/restraining orders. Any member of the campus community that obtains such order should notify the SSCC Police Department, and it is requested you provide a copy of the order to be kept on file. The SSCC PD and Office of Security can assist you as needed with developing an action plan. The purpose of such planning is to reduce risk and potential harm to the complainant or others while on campus or in traveling to and from campus. Should you desire or request assistance in obtaining an order, please contact the SSCC Police Department at 256-840-4200, 256-706-7871 billy.pollard@snead.edu, or Office of Security at 256-840-4167 (o), 256-264-5060 ©, paul.gore@snead.edu.

Missing Student Notification

Snead State Community College has adopted a formal "Missing Student Notification" protocol which will be enacted in the event a main campus housing student is determined or reported to be missing. In the event a housing resident has been missing for 24 hours, individuals should report this information to the SSCC Police Department 256-840-4200, 256-706-7871 (cell), and to Director of Security Gore in the Office of Security 256-840-4167 (office), 256-264-5060 (cell) at Snead State Community College. This information may also be reported to the VP of Student Services, Jason Cannon, by calling 256-840-4150. The Arab Instructional Site, Southern Museum of Flight Site, Aviation College at Snead State Campus, and SSCC Workforce and Career Institute Campus do not provide student housing.

Each student in Elder Hall (SSCC main campus student housing facility) has the option to register a confidential contact person to be notified in the event that a student is determined to be missing. Only authorized campus officials and law enforcement officers in the furtherance of their duties may have access to this information. All students, even if they have not registered a contact person, should be aware that local law enforcement will be notified in the event of a missing student report. Students less than 18 years of age and not emancipated should be aware that their parent/guardian will be notified.

In the event a student is observed to be missing for 24 hours, the missing student policy will be placed into effect at that time. However, in the event of a missing student where there is additional information which indicates a need for immediate implementation, notification will take place as soon as possible, even if the 24- hour standard has not been met.

Title IX Coordinator

(Title IX Coordinator for Student and Employee Matters)**Brittany Goble**- SSCC McCain Center, 102 Elder St., Boaz, AL 35957.
256-840-4208. For more information concerning Title IX, please see:
https://snead.edu/?s=Title+IX

Drug and Alcohol-Free Campus

As required by Section 22 of the Drug Free Schools and Communities Act of 1989 (Public Law 101-226) and in recognition of this institution's responsibility to serve as a beneficial influence on its students, employees, and the community at large; Snead State Community College is designated as a drug and alcohol-free campus and seeks to comply with provisions of Public Law 101-226:

- Snead State prohibits the unlawful or unauthorized manufacture, distribution, dispensation, possession, use, or sale of alcoholic beverages, controlled substances, and illegal drugs on campus. The impairment by alcohol or drugs of any student, employee, or visitor while participating in the academic, workplace, or campus setting is prohibited. SSCC employees, students, and visitors are required to abide by all federal and state laws, local ordinances, and other related state and federal requirements regarding the consumption or possession of alcoholic beverages, controlled substances, and illegal drugs.

- SSCC utilizes NEOED Learn to provide individual additional education concerning alcohol and drug education and the prevention of abuse. Student Services and Athletics also provides information designed to empower wellness of all members of the college community. Programming includes prevention, education, and periodic reviews of college policy.

The following are resources for drug, alcohol, and mental health needs:

Mental Health Resources (FREE FOR STUDENTS!)
24/7 Support Line: 833-434-1217 (counselor support for both on and off-campus needs)
Wellness Hub: **snead.edu/mentalhealth.**
(the Hub includes mental health and wellness articles, videos, and self-help tools)

Mountain Lakes Behavioral Healthcare
22165 US Highway 431
Guntersville, AL – 35976: (256) 582-4465

Mountain Lakes Behavioral Healthcare's substance abuse services facility, Cedar Lodge, provides a Level III.5 – Clinically Managed High Intensity Residential Program that serves both men and women from all areas of the state of Alabama.

Student Poss/Use of Alcohol and/or Drugs at Snead State Community College

Snead State Community College promotes a drug-free campus. The college has a vital interest in maintaining a safe, healthy, and productive work and academic environment for its employees, students, and the public. As such, SSCC complies with regulations mandated by applicable federal, state, and local laws and regulations. SSCC prohibits the unlawful manufacture, distribution, dispensation, possession, use and/or sale of any controlled substance, including illicit drugs of any kind or any amount. Student's that violate this policy are subject to the following administrative or criminal actions upon completion of a due process hearing: probation, suspension, expulsion, prosecution, and/or ban from college property.

Employee Poss/Use of Alcohol and/or Drugs at Snead State Community College

Snead State Community College promotes a drug-free campus. The college has a vital interest in maintaining a safe, healthy, and productive work and academic environment for its employees, students, and the public. As such, SSCC complies with regulations mandated by applicable federal, state, and local laws and regulations. SSCC prohibits the unlawful manufacture, distribution, dispensation, possession, use and/or sale of any controlled substance, including illicit drugs of any kind in any amount. Employee's that violate this policy are subject to the following administrative or criminal actions upon completion of a due process hearing: probation, suspension, termination of employment, prosecution, and/or ban from college property.

State of Alabama Drug Offenses and Penalties

A list of Alabama statutes regarding controlled substances, marijuana, and drug paraphernalia is found at the link below. Crimes involving controlled substances range from misdemeanors to felonies, with multiple possibilities of fines and imprisonment. Possession of marijuana for personal use is a Class A misdemeanor for the first offense, but elevated to a felony for a second offense. Possessing drug paraphernalia is a Class C misdemeanor, but elevated to a felony if sold to a person under 18 years of age. The Department of Public Safety may suspend a driver's license for six months for persons convicted of a drug offense. Likewise, drug offenses may affect student aid, loans, etc. A drug conviction under state or federal law may result in a student being ineligible for financial aid. https://studentaid.ed.gov/eligibility/criminal-convictions#drug-convictions

State Alcoholic Beverage Laws and Penalties

Various Alabama statutes address alcohol-related laws and penalties. Most offenses expose an individual to 30 days to six months in jail and a fine. Penalties for DUI increase with the number of offenses, with the fourth DUI exposing a person to a felony

charge. Adults who authorize a party at a residence they control and allow the party to continue with persons under the age of 21 illegally possessing or consuming alcohol without taking reasonable action to prevent it expose themselves to fines and possible jail terms. In addition, civil monetary damages are available through the Alabama Civil Damages Act if injuries are caused by a minor who has consumed alcohol under these conditions.

Health Risks Associated with Use of Controlled Substances and Abuse of Alcohol

Substance abuse and drug dependency are problems of staggering proportions in our society. They are the leading cause of preventable illness, disability, and death in the United States. This number increases dramatically when considering the harm done to families of substance abusers as well as to those injured or killed by intoxicated drivers or in drug-related work accidents. Alcoholism can develop in anyone. It tends to first appear between the ages of 20 to 40, and is more prevalent in persons with a family history of alcoholism.

Alcohol

Alcoholism is a disorder that has profound psychological, biological, and societal effects. Directly, it affects millions of people. It is normally characterized by three different patterns: regular daily intoxication, drinking large amounts at specific times, or periods of sobriety interspersed with periods of heavy daily drinking. Alcoholism is progressive and physical dependence can develop. If this happens, serious and life- threatening symptoms can develop when alcohol is withdrawn. Short term effects of alcohol use can include depression, gastritis, accidents, disease, and domestic violence. Chronic abuse can produce irreversible health changes including dementia, sexual impotence, cirrhosis, and heart disease. Death may occur as a complication of one of these chronic problems, or secondary to alcohol intoxication.

Marijuana

Though consequences can vary depending on frequency, duration, and quantity of use; marijuana use has consistently been linked to memory impairment, perception impairment, judgment impairment, and impairment of fine motor skills. The use of this drug increases the risk of machinery or motor vehicle accidents. The active ingredient in marijuana remains stored in fat cells in the body long after ingestion. Marijuana use is associated with anxiety, depression, and feelings of paranoia. Use in children may have long-term developmental consequences.

Hallucinogens

This category of drugs includes not only marijuana, but LSD, mescaline, mushrooms, and peyote. These drugs cause delusions, hallucinations, and impaired perception of time and place. PCP and ecstasy are also included in this category. Psychosis and impaired thinking skills can result after long-term use.

Cocaine
Cocaine is a substance that can be snorted, injected, or smoked. “Speed Balls” are cocaine mixed with heroin, which is a particularly dangerous combination. Physical effects of cocaine use include high blood pressure and heart palpitations. A cocaine “crash” follows the high and includes symptoms of depression, irritability, and paranoia. Serious medical complications may occur with cocaine use to include heart attacks, seizures, and strokes.

Amphetamines, Methamphetamine, and Other Stimulants
In addition to cocaine, a number of other drugs stimulate the nervous system and are very addictive. Most of them belong to the amphetamine family of drugs. Dexedrine (diet pills) when used long-term, and other street drugs such as ecstasy and “ice” are very potent, and the effects may be long-lasting and devastating. The health risks of these and other stimulants are similar to those of cocaine use.

Narcotics
Various medications are taken to relieve pain. Most non-prescription pain relievers (aspirin, Tylenol, Motrin, etc.) are not considered addictive. However, narcotics (opiates) available via prescription and through illicit means are highly addictive. With close medical supervision, these drugs may be safely used in specific circumstances for a limited time. Tolerance, however, may lead to cravings or needs of a greater amount of the drug to achieve the same result. Eventually, the person could need such a large amount of the drug that it may become poisonous or lethal.

Sedatives and Tranquilizers
Barbiturates and benzodiazepines are two of the most commonly used classes of sedatives. They are highly addictive and can be fatal if taken in excess. Included are drugs such as Valium, Librium, Ativan, Xanax, Dalmane, Halcion, and Restoril. While safe and effective at moderate doses for short periods of time, all have a potential for physical and psychological dependence if used at higher doses for longer periods.

Impact of Substance Abuse on Families
Families are often gravely affected by a substance-abusing member. This can occur on many levels. Infants of alcohol and drug-abusing mothers often have low birth weight, and may suffer from malformations and a variety of developmental problems. Abusers often affect the economic well-being of the family by inability to hold a job, or in some instances by stealing and reducing family stability. Substance abuse takes an emotional toll on the functioning of the individual and the family. Often, the family’s intervention with the user is an essential step in getting the abusing member to seek treatment.

Recognizing Signs and Symptoms of Alcohol and Substance Abuse
Everyone may occasionally have days when they exhibit behavior that’s not “like themselves.” Unusual behavior in times of high stress can be understood. However, when unusual behavior is displayed on a gradually increasing scale accompanied by a general decline in work habits, it indicates a person may need more intensive/professional help. Below are some of the common signs or symptoms of unusual behavior.

Absenteeism and Tardiness
Arriving late and leaving early**,** absences before and after holidays, significant use of sick leave, unexplained absences, absences due to accidents both on and off the job.

Impaired Job Performance
Increasing operating errors, lost time, irresponsibility, procrastinating, poor decision making, irregular hours, missing deadlines.

Unusual Interpersonal Interactions
Sudden emotional outbursts, mood swings, overreactions, blaming, making inappropriate statements, rambling or incoherent speech, isolation or increasing social withdrawal.

Declining Physical Appearance (Sudden or Gradual)

Poor hygiene, less interest in appearance, glazed eyes, slurred speech, poor coordination or staggering, tremors, gastrointestinal distress, legal problems, domestic issues, financial problems.

Communication

To ensure all employees are aware of their critical roles in this, they receive a summary of the Alcohol and Drug Free Workplace policy during annual notifications. Snead State Community College will make good-faith efforts to have and maintain an alcohol and drug-free workplace.

Campus Security Authorities

A more detailed list of Campus Security Authorities is below. Changes to this list may occur at any time as personnel are hired, retire, or change roles.

Name	Location	Number
Dr. Joe Whitmore	Story Admin Bldg.	256-840-4101
Michael Gibson	Arab Instr. Site	256-840-4124
Tonya Clowdus	Story Admin Bldg.	256-840-4106
David Thompson	Maintenance Bldg.	256-840-4201
Anna Scott	Public Relations Bldg.	256-840-4207
Dr. Matthew Burttram	Story Admin Bldg.	205-840-4164
Vickie Barnes	McCain Bldg.	256-840-4102
Janna Bonds	Story Admin Bldg.	256-840-4184

Matt Snyder	Elrod Science Bldg.	256-840-4172
Casey Underwood	Athletics/Baseball	256-840-4139
Kenny Hill	Plunkett-Wallace Gym	256-840-4203
Lebron Craft	Plunkett-Wallace Gym	256-840-4139
Cristie Brothers	Plunkett-Wallace Gym	256-840-4139
Adam Rhoden	Plunkett-Wallace Gym	256-840-4139
Tracey Grindrod	Softball	256-840-4161
Jeremiah Patterson	Plunkett-Wallace Gym	256-840-4153
Sam Holcomb	Plunkett-Wallace Gym	256-840-4139
Shane Marshall	Plunkett-Wallace Gym	256-840-4139
Shelley Smith	Public Relations Bldg.	256-840-4128
Dr. Matthew Smart	Osborne English Bldg.	256-571-0615
Dr. Kathleen Ruhleder	Maze Music Bldg.	256-840-4147
Jason Cannon	McCain Bldg.	256-840-4150
Amy Stone	McCain Bldg.	256-840-4146
Brittany Goble	McCain Bldg.	256-840-4208
Tonya Shields	WACI Campus	256-840-4165
John Miller	Story Admin Bldg.	256-840-4195
Vann Scott	Story Admin Bldg./Art/Caf	256-840-4188
Dr. Meredith Jackson	Weathers Business Bldg.	256-840-4163
Amanda Gentry	McCain Bldg.	256-840-4210
Lindsey Hubbard	Public Relations Bldg.	256-571-0612
Teresa Walker	WACI Campus	256-840-4211
Marie Smith	Bevill Center	256-840-4131
Dr. Greg Randall	Aviation Campus, WACI Campus, SMOF Site	256-840-4166
Tristan Callahan	McCain Bldg.	256-840-4219
Amanda Gunnels	McCain Bldg.	256-840-4113

Dr. Lisa Brock	Aderholt Nursing Bldg.	256-840-4185
Tammy Robison	Aderholt Nursing Bldg.	256-840-4149
Patricia Morgan	Story Admin Bldg.	256-571-0613
Andrew Higgins	McCain Bldg.	256-900-7121
Jovina Lowery	SSCC Aviation/WACI	256-571-0623
Nick Sauls	SSCC Aviation/SMOF	205-840-4159
Dr. Grover Kitchens	Norton Bldg.	256-840-4162

Requesting Crime Statistics from Law Enforcement

Each year the SSCC Office of Security officially contacts area law enforcement agencies and requests crime statistics for each campus property, campus non-property, and public properties relative to campuses. For example, this year the following agencies were contacted: SSCC Police Department, Boaz Police Department, Albertville Police Department, Arab Police Department, Guntersville Police Department, Marshall County Sheriff's Office, Birmingham Police Dept, North Precinct, and the Alabama Law Enforcement Agency.

(2025 Annual Fire Safety Report)

Elder Hall is the student residential housing facility on the main campus of Snead State Community College in Boaz, Alabama. It consists of two floors above ground, and a basement area. The basement is not utilized as a residential area. Floors 1 and 2 are utilized as student residential areas. There are multiple pull-station type fire alarm activation stations on each floor and at each entrance/exit, as well as stairwells. There are visual flashing fire alert modules located in multiple areas on each floor and are highly visible. The fire alarm is monitored 24/7. Resident rooms and suites are installed with sprinkler heads. There is also an accompanying high-pitched audible tone which can be clearly heard throughout the building in the event any of the pull stations are activated.

There are multiple fire extinguishers located on each floor in the event of a very small, manageable fire. However, in all cases of a fire alarm activation, local responders via 911 notification will be dispatched to the housing area, located at 404 W Mann Avenue, unless the activation is the result of a planned test; in which the Office of Security will make contact prior with the local fire department.

Resident Assistant's and students are trained on the proper evacuation procedures for their respective floor within the main student housing facility. There are five entries/exits located on the primary student housing building located at Elder Hall. There are highly visible exit signs also located throughout the building which highlight exit points. The fire alarm system in the housing area also possesses

sprinkler capability. There are fire panels which are accessible by key to reset and silence the system once the emergency or test is complete.

There have been no fires reported in Elder Hall for this reporting period. The Aviation College at Snead State does not offer student housing. The SSCC Workforce and Career Institute likewise does not offer student housing. There were no fires reported for 2022, 2023, or 2024. The Office of Security conducts fire alarm tests, and also conducts fire drills. The fire panels, system, and extinguishers as well as AED units in student housing and across campus are all inspected during the semester, and routinely checked by fire safety contractors. Plans are underway to upgrade some systems across campus which are older than some of the systems in the newer or recently renovated campus buildings.

Additional training has been given to Resident Assistants concerning Fire Safety. Fire safety will continue to be a point of emphasis in the student residential housing areas. Additional fire extinguisher operation training is also given to the Resident Assistants through Boaz Fire Department and SSCC Office of Security. However, at this time, students and staff are advised to clear any building where a fire is present and report by calling 911 and state the location of the fire. Local fire fighters, SSCC police, and Boaz police also have immediate access to student housing for emergency purposes, thus ensuring immediate entrance into the main student housing building at any hour if an emergency exists or is reported.

In the event of a fire, any student or staff member, or visitor should call 911 and report the location of the fire. The area should be completely vacated as soon as possible (all floors). Never use any elevator during a fire emergency. Students and Resident Assistants are trained in the "nearest clear exit" concept of evacuation from the building. In the event of a fire call 911 first! In any such scenario, student, staff, and visitor safety will be the priority.

(2022, 2023, 2024) Fires: On-Campus Student Housing Facilities

Category of Fire	Cause	Fire-Related Injuries	Fire-Related Deaths	Property Damage
n/a	n/a	0	0	0

Student Housing Policies Regarding Electrical Appliances, Smoking, and Open Flames

All appliances within Elder Hall must have an automatic shut-off or timer. Open-coil appliances or open flames of any kind are not allowed in Elder Hall. Gasoline, kerosene, propane or propane tanks, and/or any other flammable/combustible substance shall not be stored in or around any residence unit or within proximity of the building. Heating units fueled by such materials

are not allowed. Candles, oil lamps, incense, or any device producing an open flame is prohibited within student housing. Disciplinary action and/or legal action could result for anyone intentionally starting an open flame in the student housing building. Likewise, student-owned grills are prohibited in and around student housing. Snead State Community College is a "Tobacco-Free" campus.

Fire Safety Regulations

It is essential that residents in student housing facilities follow fire safety regulations.

- No open flames permitted of any kind, including student-owned grills
- Do not leave any appliance unattended while in use (curling irons, stoves, heaters)
- NO candles, incense, kerosene lamps, or any incendiary devices are permitted
- The storage or use of flammable liquid is prohibited
- Fireworks are not permitted
- Any appliance with exposed heating elements are prohibited
- The use of multi-outlet plugs is prohibited
- Smoking is prohibited on campus, and also prohibited in all areas of student residential facilities
- Portable Space Heaters are not permitted

Residence Hall Fire Prevention Information

The residence hall (Elder Hall) has smoke detectors and sprinkler systems installed and a fire alarm control panel as well as multiple pull stations located throughout the facility. All suites/rooms are equipped with smoke detectors. Each floor is equipped with fire extinguishers. Fire alarm pull stations are located on each corridor of each hall. Tampering with any extinguisher or pull station or fire panel with false pretenses is against the law. Any person who sets off a false alarm, interferes with the operation of the alarm system, damages or removes any part of the alarm system, fire extinguishers, smoke detectors, or exit signs are subject to disciplinary action.

Fire drills will continue to be held each semester. All persons inside the residence hall must evacuate when such a drill is conducted. Failure to evacuate the residence hall for any reason, including sleeping through an alarm, could result in

disciplinary action**.** The fire alarm in Elder Hall is a monitored alarm system. This concludes the annual fire safety report**,** which may by policy be included as part of the inclusive Annual Security Report.

Policy on Drugs, Alcohol, and Weapons

The presence, possession, or use of illegal drugs and/or alcohol while on any SSCC campus or site is prohibited. Possession of any firearm or dangerous weapon or destructive device is prohibited, except those possessed by lawful, duly certified law enforcement authorities in the performance of their official duties. College disciplinary and/or referral to the criminal justice system could result from violating the policy on illegal drugs, alcohol, and weapons. Prohibition of weapons signs are clearly posted on campus buildings.

Severe Weather

In the event or expectation of severe weather, announcements will be made if classes are to be dismissed. College personnel will notify students in the event of a severe weather alert or other emergency situation. Individuals should follow the directions of College personnel in an emergency situation. (Schoolcast alerts may also be utilized in such scenarios and will be initiated by the College Security, SSCC Police, IT Department, or by additional trained administrative employees). During non-business hours, area radio stations will be notified:

WAFN-WRAB	Arab	92.7 FM	1380 AM
WAVU-WQSB	Boaz-Albertville	630 AM	105.1 FM
WBSA	Boaz	1300 AM	
WAAX	Gadsden	570 AM	
WGSV-WTWX	Guntersville	1270 AM	95.9 FM
WCRL-WKLD	Oneonta	1570 AM	97.7 FM

Additional Contact Persons

256-840- + extension

Dr. Joe Whitmore, President ext. 4101
Joe.Whitmore@snead.edu

Dr. Greg Randall, Dean Career Technical Education and Workforce Development ext. 4166
greg.randall@snead.edu

Mr. Michael Gibson, Associate Dean of Online Learning ext. 4124
mgibson@snead.edu

Mr. Casey Underwood, Athletic Director Casey.underwood@snead.edu	ext. 4139
Andrew Higgins, Chief IT Andrew.higgins@snead.edu	256-900-7121
Jason Cannon, VP Student Services jason.cannon@snead.edu	ext.4150
Chief Doug Pollard, SSCC PD Billy.pollard@snead.edu	ext. 4200 256-706-7871
SSCC Police Department	256-840-4200/4205
Mrs. Amanda Gunnels, Human Resources Amanda.gunnels@snead.edu	ext. 4113
Mr. Paul Gore, Director of Security paul.gore@snead.edu	ext. 4167 256-264-5060

Boaz Police Department	101 Line Avenue, Boaz, Alabama 256-593-6812 (911)
Arab Police Department	740 North Main Street, Arab, Alabama 256-586-8124 (911)
Albertville Police Department	201 South Broad Street, Albertville, AL 256-878-1212 (911)
Guntersville Police Department	340 Blount Avenue, Guntersville, AL 256-571-7571 (911)
Marshall County Sheriff's Office	423 Blount Avenue, Guntersville, AL 256-582-2034 (911)
Birmingham Police Dept. North Precinct	205-254-2860 (911)
Marshall Medical Center South	2505 US Hwy. 431, Boaz, Alabama 256-593-8310
Marshall Medical Center North	8000 AL Hwy 69, Guntersville, Alabama 256-571-8000
Kelley's Rainbow Emergency Shelter (Domestic Violence Shelter)	256-891-9864

National Sexual Assault Hotline 1-800-656-HOPE

Mental Health 24/7 Support Line 833-434-1217
Snead.edu/mentalhealth

Marshall-Jackson Mental Health Ctr 256-582-3203

Marshall County Health Department 256-582-3174

Additional resources and contacts available upon requests from the Office of Security and/or Title IX Coordinator Brittany Goble.

This Annual Security and Fire Report was compiled and submitted by P. Gore, Director of Security, Snead State Community College Office of Security, 404 West Mann Avenue, Boaz, Alabama, 35957, and is in response to mandates requiring dissemination of stated information. Any further questions or items in need of clarification should be directed to Mr. Gore by calling 256-840-4167, or via e-mail: paul.gore@snead.edu