



**President's Executive Cabinet
Meeting Minutes
January 22, 2026**

Attendees: Dr. Joe Whitmore, Mr. Jason Cannon, Mr. David Thompson, Ms. Shelley Smith, Dr. Greg Randall, Ms. Janna Bonds

Old Business

1. Bevill Renovation

- The winning bidder has agreed to hold the bid price until the College is ready to move forward with the project, so the College will not have to rebid the project.

2. Enrollment Update

- Drop for No Show occurred this morning. After the drop, enrollment is still trending 4.16 percent ahead in head count.
- Drop for Non Payment will also occur today.

3. Facilities Update

- Mr. Thompson provided an update on facilities projects.

4. Parson BooksPlus

- Dr. Whitmore and Mr. Thompson are going to reach out to Barnes and Noble to see if the Parson BooksPlus fee can remain consistent with other schools rather than increasing.

New Business

1. Review of College Mission Statement

- Ms. Bonds reviewed the mission statement with the Cabinet along with suggestions for changes or edits.

- Mr. Scott made a motion to adopt revision option 1 for the Mission Statement. Mr. Cannon second. The Cabinet approved the motion unanimously. Option 1: The mission of Snead State Community College, a member of the Alabama Community College System, is to meet the needs of those we serve by providing community engagement and enrichment, workforce and economic development opportunities, and high-quality educational programs through flexible and innovative delivery modalities.
- Ms. Bonds will work with Kelli Conley to submit the revised statement to the ACCS Board of Trustees.
- Ms. Bonds reminded the Cabinet that the strategic plan will be up for review in 2027. In the meantime, the College should continue with its service review evaluations.

2. Loaner Laptop Program

- Mr. Scott shared two issues currently with the program. One is retrieving the laptops once they're loaned to students. The second is that the laptops are too obsolete to continue being used.
- Andrew Higgins has suggested stopping the program since there aren't enough funds to replace the laptops, but Mr. Scott and Mr. Cannon suggested continuing the program as a service to students and as a public relations tool. But the two issues need to be addressed.
- There are about 60 laptops available through the program and are currently all loaned out.
- The Cabinet agreed not to cancel the program but to tweak the parameters of the program to better regulate the loaning and retrieval.
- Mr. Thompson will look into the number of requests received by IT for a loaner and the number that aren't returned.

3. 2026 ACCSHRMA Leadership and Collaboration Forum (March 5, 8 AM-3 PM, Shelton State)

- The Cabinet received information on the forum.
- If Cabinet members want to attend or have someone in their departments who wants to attend, they need to submit the names to Amanada Gunnels before Feb. 5.

4. Open Discussion

- Mr. Cannon reviewed data compiled by Ms. Bonds on the yield of dual enrollment students taking a Snead State class during their high school senior year becoming students out of high school. About 127 came to Snead State as first-time freshmen. Another 93 of the high school seniors were not recorded as attending a college after high school graduation. Of those 93, 32 were enrolled in only the orientation class that Snead offered at local high schools and were not enrolled in any other dual enrollment course.
- The College received the annual audit report. There were no comments or findings in the audit.
- The System is no longer implementing the Ellucian product Journey.
- The System is going to bring in a consulting firm to inform College leaders on the use of AI and opportunities available.
- The expectation of inclement weather for the weekend is no longer a threat, but there is a concern for Monday. Dr. Whitmore will keep the Cabinet posted on any developments or closures.
- Dr. Whitmore updated the Cabinet on the Foundation holdings after a meeting this morning.
- Dr. Randall discussed a meeting with JSU occurring tomorrow to discuss partnership opportunities through aviation.
- Mr. Cannon led discussion about dual enrollment scholarships and more consistency with awarding those. He made a motion to offer waivers for two classes for summer and fall. Mr. Thompson second. The Cabinet approved unanimously.