



President's Executive Cabinet Meeting Minutes December 3, 2025

Attendees: Dr. Joe Whitmore, Mr. Jason Cannon, Mr. David Thompson, Ms. Shelley Smith, Dr. Greg Randall

Old Business

1. Bevill Renovation

- Dr. Whitmore provided an update on the project. As of now, the project is tentatively on the agenda for the next Board of Trustees meeting, but that could change.

2. Enrollment Update

- Mr. Cannon provided the Cabinet with an enrollment report.
- Spring enrollment still seems to be tracking well. Headcount is currently 2,247, and credit hours are 18,408.
- Drop for non-payment is scheduled for Monday.

3. Facilities Update

- The directional signs are coming this week.
- Other signs that are being processed are one for the Arab Site and one for the Aviation College.
- Work in the Art Department continues. Steven Smith is working on some cabinets.
- A roof replacement project for the Music Department is also moving forward.
- New digital boards in the McCain Center have been installed.

New Business

1. Alabama School of Gospel Music

- Ms. Smith shared information about the ASGM usage of the dorm during the two weeks it's hosted on campus to open discussion on an increase in rates prior to finalizing the 2026 contract.
- The Cabinet agreed to increase the charge to \$20 per day for up to 40 rooms with an increase next year to \$22.50 per day for up to 40 rooms. There is no additional charge for use of other facilities.

2. Digital Accessibility Requirement

- Dr. Whitmore shared information he received from the System Office.
- The Alabama Community College System falls within the April 24, 2026, deadline.
- Program called ReaderSpeaker has been purchased and installed to read everything on the website. Mr. Scott said that the faculty and Academic Affairs Office are working on getting spring classes compliant.

3. SACSCOC Meeting

- Dr. Whitmore, Dr. Randall, Mr. Cannon, Mr. Scott, and Mr. Thompson will be attending.

4. Parson BooksPlus

- Barnes and Noble proposed an amendment to what the College pays in order to be more in line with other colleges who came on board after Snead.
- Mr. Scott is going to research to see what courses could be exempt from Parson BooksPlus, so this can be included before the agreement is finalized.
- The changes won't go into effect until the Fall of 2026.
- Mr. Thompson will check with Regional CFO Tina Simons about what other schools are including in exemptions.

5. Open Discussion

- Mr. Thompson provided an update on a project that Andrew Higgins is working on to streamline and update the printers across the College.
- The Cabinet voted on a Community Rural Development grant application for \$500,000 for the purchase of Additive Manufacturing equipment through the USDA. Mr. Cannon made the motion and Mr. Thompsons seconded it. The Cabinet approved the motion unanimously.
- The new recruiter, Brandon Kelley, starts Monday.