



President's Executive Cabinet

Meeting Minutes

August 6, 2025

ATTENDEES: Dr. Joe Whitmore, Dr. Greg Randall, Mr. Vann Scott, Mr. Jason Cannon, Mr. David Thompson, Ms. Shelley Smith

Old Business

1. Bevill Renovations
 - The target bid date is Aug. 28.
2. WACI Updates
 - Mr. Thompson updated the Cabinet on remaining issues and plans to resolve those.

New Business

1. Fall Enrollment Update
 - As of this morning, the headcount for fall is at 2,385 with credit hours totaling 21,838. The credit hours is 88.74 percent of the final fall CHP for 2024, and the headcount is 81.70 percent of the final fall headcount for 2024.
 - A drop for nonpayment is scheduled for Aug. 15. There are 295 on the list to be dropped, and they've been notified.
2. Dual Enrollment Funding and Update
 - Funding wasn't what we asked for. The College has sufficient funding for the fall dual enrollment scholarship, but moving forward, the Cabinet will need to be strategic with budgeting the funding for dual enrollment.
 - The Cabinet discussed what should be available with the dual enrollment scholarship for spring.
3. Convocation Week
 - It's coming up next week, and it will follow the same schedule as previous years.

- There will be two retirees to be recognized on Monday during the 8:30 a.m. meeting. Fourteen will be recognized for years of service. Breakfast will be held in Commons and will be provided by the cafeteria instead of Waffle House.
 - On Tuesday will be the State of the College at 9 that morning in Fielder. On Tuesday evening, the College will host a Boaz Municipal Forum in Fielder at 6:30 p.m. A reception will be held after. The Cabinet is encouraged to attend the Forum.
 - On Thursday, the family picnic will be held that afternoon/evening.
 - Professional development sessions will be held Wednesday and Thursday.
 - Tuesday during lunch will be the new employee luncheon in the community room in the cafeteria. The Cabinet is encouraged to attend.
4. President's Conference and President's Meeting
- Dr. Whitmore updated the Cabinet on information and news shared during the President's Conference and President's Meeting.
5. Fall Regional Meeting
- There was no additional information to share at this point.
 - Charter buses have been reserved.
6. Facilities Update
- Mr. Thompson shared an update with the Cabinet on various facilities projects.
 - Mr. Thompson reviewed options for outdoor signage for Cabinet feedback.
7. Open Discussion
- Dr. Whitmore updated the Cabinet on a meeting this morning with Federal Mogul. The company is closing the Boaz plant. They have a job fair scheduled on September 12 and asked for Snead State to have a presence there. More information will be forthcoming. The company employs 120 people with 84 being full-time.
 - Mr. Cannon shared information on a systemwide Education and Training Program Catalog. Mr. Cannon will facilitate collecting the information needed.
 - Mr. Scott informed the Cabinet about a new automated syllabus system to be implemented for the fall to standardize all syllabi for all classes.
 - Mr. Scott informed the Cabinet about a Canvas training course for instructors is being developed by a task force to cover all the information instructors should know to work at Snead State. Plans are to share this with adjuncts beginning next week.
 - According to Mr. Scott, Alabama Transfers has a new program that is being piloted with select schools called Edvisory, an AI powered platform for transfer students.