



President's Executive Cabinet

Meeting Minutes

May 21, 2025

Attendees: Dr. Joe Whitmore, Dr. Greg Randall, Mr. Vann Scott, Mr. Jason Cannon, Ms. Shelley Smith, Mr. David Thompson

Old Business

1. Bevill Renovation
 - The renovation is moving along. Plans are being finalized and getting ready to go out to bid.
 - The design is about 90 percent complete. The projected bid date has been delayed to Aug. 28.
 - TRIO will be relocated after July 4.
2. WACI Updates
 - The punch list is still trying to be closed out.
3. June BOT Meeting
 - The invitations have been sent out. Dr. Whitmore has received many positive comments.
 - Ms. Smith will send reminders tomorrow and next Tuesday.
4. Summer Enrollment
 - Mr. Cannon reviewed enrollment numbers. Enrollment is currently at 99.21 percent of last summer's final headcount and 102.31 percent of last summer's final credit hours.
5. Campus Projects
 - Mr. Thompson reviewed the progress of the ongoing projects.
 - The Cabinet agreed to move forward with the purchase of the truck for WACI.

New Business

1. Policy 222.01 Open Records Requests
 - The only change is that the response time went from ten calendar days to ten business days. Mr. Cannon made the motion to approve, and Mr. Scott seconded the motion. The Cabinet approved unanimously.
2. President's and Dean's Awards
 - Dr. Whitmore reviewed questions about the awards and opened discussion about changing the criteria of the two awards.
 - The Cabinet agreed to change the requirement for the President's Award to be given to a student who has graduated or is graduating during the academic year that the award is being given.
 - In pulling the students eligible for the awards, look at the highest grade point average first, and then narrow the eligibility down by the number of credit hours completed with at least a minimum of 24 credit hours completed.
3. Alabama Career Essentials (ACE) Grant
 - The College applies for this grant each year for Workforce Development training.
 - Mr. Scott made the motion to approve the application, and Mr. Cannon seconded the motion. The Cabinet passed the motion unanimously.
 - This year, the grant application is for \$53,000 to fund Workkeys Testing.
4. Career Technical Education Grant (Advanced Automation and Mechanization Enhancement Project)
 - The grant is being written by Dr. Todd Freshwater.
 - Mr. Scott made a motion to approve the application. Mr. Cannon seconded the motion. The Cabinet approved the motion unanimously.
5. Additive Manufacturing Congressional Grant
 - The grant is for the purchase of 3D printers for Additive Manufacturing. The amount of the application is \$203,000, and the application is made through ACCS.
 - Mr. Scott made a motion to approve the application. Mr. Cannon seconded the motion. The Cabinet approved the motion unanimously.
6. Campus Signage
 - Mr. Thompson reviewed options for signage for the Cabinet's feedback.
7. Open Discussion
 - 177,000 grant to start LPN in 2026, 45 credit hour program, stand alone program
 - Mr. Cannon said a funding request for \$1.8 million for fiscal year 2026 was submitted through the dual enrollment grant. An announcement was made that

scholarships for up to two dual enrollment classes for the fall semester were available.

- Mr. Scott reported on a meeting he and Dr. Whitmore attended in Montgomery on Tuesday.
- A new art instructor, Michael Merry, was hired and will begin in August.