



President's Executive Cabinet

Meeting Minutes

April 2, 2025

Attendees: Dr. Joe Whitmore, Dr. Greg Randall, Mr. Vann Scott, Mr. Jason Cannon (via phone call), Ms. Shelley Smith, Mr. David Thompson

Old Business

1. Bevill Renovation

- There was a meeting last Friday with the architect and the facilities representatives from ACCS to review the preliminary checklist.
- The funding for the project has not been determined. The project has been divided into three parts: the new entrance/funding, the bathrooms/first floor renovations, and the addition of a black box theatre.

2. Spring Enrollment

- Mr. Cannon sent out the final spring numbers via email.
- He will send out summer enrollment numbers next week.

New Business

1. Legislative Session

- The session is on a break, and when the Legislature returns, they will address the budget.

2. WACI Updates

- Mr. Thompson provided an update. The issues with the roof seem to be resolved.
- He said there are some small items that still need to be addressed.

3. June BOT meeting

- Plans are underway for that.
- The locations, menus, and entertainment have been determined.
- The meeting will be held in Fielder Auditorium.

- Dr. Whitmore, Mr. Thompson, and Andrew Higgins will attend the on-campus meeting at Jefferson State in a couple of weeks.
4. Strategic Planning
 - The Strategic Plan needs to be reviewed and updated, but it is a five-year plan. It doesn't have to be completely redone.
 5. Fall Course Schedule Mail Out
 - Parson Days registration opens May 12.
 - The target mail date is middle of May. The booklet will include information about Parson Days.
 - The Cabinet discussed a direct mail piece to target transient students. The mailing list could start with current transient students. For summer
 - Ms. Smith develop a list of suggested parameters. One sheet to email to university advisors, get LJB to put together email addresses, social media, for summer
 - Get it rolling ASAP, for summer
 - (get with Tonya for summer schedule)
 6. ACHE Meeting
 - Dr. Randall will follow up to make sure the informational items are placed on the next ACHE meeting agenda to stay in compliance with SACSCOC to offer the certificates this fall.
 7. Additional Dual Enrollment Funds
 - The College has to spend the funds by the end of the fiscal year.
 - Mr. Cannon spoke with financial aid about using the funds to cover summer dual enrollment costs.
 - Four dual enrollment students are expected to graduate in May with their Associate's degree.
 8. Campus Projects
 - Dr. Whitmore updated the Cabinet on campus projects. Repairs will be made on the tile on the back porches of the Administration Building. Both back entrances will be closed for a short time.
 - New graphics will be added to the gym lobby and should be completed before Commencement.
 - Other projects include updating campus signage and updating the audio visual equipment in Fielder Auditorium.
 - The purchase of the airport property is on the Board of Trustees agenda for next week. Funding has already been set aside for the purchase and renovations. Pending Board approval, the purchase should close at the end of April.

- The Canterbury Club received a grant for the College through the Episcopal Church to renovate the chapel located in the cafeteria. The grant is for \$4,000.

9. Open Discussion

- Dr. Randall began discussion on the purpose and use for the Tech Building and expansion of career and technical programs.